

AGENDA

Date: August 14th 2019 **Time:** 6:30pm

Location: CPAC Meeting Room

Item	Action Officer/s										
<p>Open meeting</p> <ul style="list-style-type: none"> Welcome existing members, new members, visitors Acknowledgement <p>Robina State School P&C recognises and acknowledges the Aboriginal people of mainland Australia and related Island communities, and the Torres Strait Islanders as the First Peoples of this country. We acknowledge the respective traditional owners on whose countries we live and work, and Elders Past and Present. We pay tribute to their enduring stewardship of this country and honour their ongoing contribution to the spiritual, environmental, social, cultural, political and economic fabric of our society. This Acknowledgement is integral to the process of healing, recovery and development of relationships and our shared future with The First Peoples of Australia.</p>	President										
<p>Attendance / apologies (to be noted on attendance form)</p> <ul style="list-style-type: none"> Special guests 	All										
<p>Previous meeting</p> <ul style="list-style-type: none"> Ratification of the previous minutes Review of action items from previous minutes: 	All										
<p><i>Action items from previous minutes:</i></p>											
<table border="1"> <thead> <tr> <th data-bbox="193 1189 906 1245">Subject/Details</th> <th data-bbox="906 1189 1161 1245">Action officer/s</th> <th data-bbox="1161 1189 1401 1245">Outcome</th> </tr> </thead> <tbody> <tr> <td data-bbox="193 1245 906 1301">Online volunteer induction process launched</td> <td data-bbox="906 1245 1161 1301">Katrina V.</td> <td data-bbox="1161 1245 1401 1301"></td> </tr> <tr> <td data-bbox="193 1301 906 1391">Call out to the community to see if anyone wants to coordinate day disco</td> <td data-bbox="906 1301 1161 1391">Cass</td> <td data-bbox="1161 1301 1401 1391">Danielle</td> </tr> </tbody> </table>	Subject/Details	Action officer/s	Outcome	Online volunteer induction process launched	Katrina V.		Call out to the community to see if anyone wants to coordinate day disco	Cass	Danielle	Action officer/s	Outcome
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<p>Correspondence</p> <p><i>Inward/Outward:</i></p> <p>Inward:</p> <ul style="list-style-type: none"> N/A <p>Outward</p> <ul style="list-style-type: none"> N/A <p><i>Actions arising from correspondence</i></p>	Secretary										
<p>Executive Update</p> <p><i>Executive decisions since last meeting:</i></p> <ul style="list-style-type: none"> Approval to replace hot water pipe in tuckshop up to the value of \$300 Approval for P&C to fund Kate's ticket for P&C conference for the value of \$345 <p><i>Any other completed items or updates since last meeting:</i></p> <ul style="list-style-type: none"> Ovens in CPAC and tuckshop 	President										

<p>Fundraising</p> <p><i>Update on recent fundraising:</i></p> <ul style="list-style-type: none"> • <p><i>Upcoming fundraising events:</i></p> <ul style="list-style-type: none"> • Fathers day stall • Raffle • Bingo Night • Disco 	<p>VP of Fundraising</p>
<p>Projects</p> <p><i>Update on projects:</i></p> <ul style="list-style-type: none"> • CCTV - re. <i>Sascha</i> • Sign language panel replaced with weather station panel (\$941) • 2 x CPAC concertina door glass panels replaced (\$1297); <i>motion to approve \$97 needed</i> • Tuckshop kitchen sink spout o-ring replacement (\$170) plus hot water hose and install of 4 stopcocks (\$230) • Concrete Art installed (\$5472); maintenance instructions requested • Tiles reinstalled CPAC toilet; yet to be grouted • Sourcing new door vent same toilet • CPAC roller door and Uniform Shop issues fixed • CPAC & Tuckshop oven issues require investigation • Donated decorative screens installed in Tuckshop Garden; yet to install plants • Working with school on planting projects - 50 free trees picked up • Working on various grant proposals • Working on further donations for Parent Tuckshop Volunteer Comp • Year 6 Competition proposal approved and implemented • Working on refreshing senior toilets and involving art students • Organised Supervisor Quals at 50% discount • Working on response for Environmental Health Report - <i>motion to approve foot pedal bin value ?; recommend supplier Nisbets</i> • Updated Dress and Hygiene Policy for Tuckshop Volunteers • Working with Cllr Vorster to organise 'RSS working bee' over Sept hols and meet with stormwater drainage engineers re. Year 6 area • Bubbler quotes at multi purpose courts received; supply and install • New P&C regular Income Streams... etc :) 	<p>VP of Projects</p>
<p>Reports</p> <p><i>P&C Operations Report (Tuckshop, Uniform Shop, OSHC, CPAC)</i></p> <ul style="list-style-type: none"> • Business arising from Operations Report <i>Acceptance of Operations Report as true and correct</i> <p><i>Treasurer's Report</i></p>	<p>Operations Mgr</p> <p>Treasurer</p>

<ul style="list-style-type: none"> • Business arising from Treasurer's Report <i>Acceptance of Treasurers Report as true and correct</i> <p><i>Principals Report</i></p> <ul style="list-style-type: none"> • Business arising from Principals Report 	Principal
<p>General Business</p> <ul style="list-style-type: none"> • 	President
<p>New member applications</p>	President
<p>Close meeting</p>	President